

AUDITED FINANCIAL STATEMENTS

TOWNSHIP OF OLIVE, MICHIGAN

March 31, 2007

Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended.

Local Unit of Government Type <input type="checkbox"/> County <input type="checkbox"/> City <input checked="" type="checkbox"/> Twp <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Unit Name Olive	County Ottawa
Fiscal Year End 3-31-2007	Opinion Date May 7, 2007	Date Audit Report Submitted to State May 25, 2007	

We affirm that:

We are certified public accountants licensed to practice in Michigan.


We further affirm the following material, "no" responses have been disclosed in the financial statements, including the notes, or in the Management Letter (report of comments and recommendations).

☒ ☐ Check each applicable box below. (See instructions for further detail.)

1. ☒ ☐ All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.
2. ☒ ☐ There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.
3. ☒ ☐ The local unit is in compliance with the Uniform Chart of Accounts issued by the Department of Treasury.
4. ☒ ☐ The local unit has adopted a budget for all required funds.
5. ☒ ☐ A public hearing on the budget was held in accordance with State statute.
6. ☒ ☐ The local unit has not violated the Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, or other guidance as issued by the Local Audit and Finance Division.
7. ☐ ☒ The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit.
8. ☒ ☐ The local unit only holds deposits/investments that comply with statutory requirements.
9. ☒ ☐ The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the *Bulletin for Audits of Local Units of Government in Michigan*, as revised (see Appendix H of Bulletin).
10. ☒ ☐ There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.
11. ☒ ☐ The local unit is free of repeated comments from previous years.
12. ☒ ☐ The audit opinion is UNQUALIFIED.
13. ☒ ☐ The local unit has complied with GASB 34 or GASB 34 as modified by MCGAA Statement #7 and other generally accepted accounting principles (GAAP).
14. ☒ ☐ The board or council approves all invoices prior to payment as required by charter or statute.
15. ☒ ☐ To our knowledge, bank reconciliations that were reviewed were performed timely.

If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission.

I, the undersigned, certify that this statement is complete and accurate in all respects.

We have enclosed the following:	Enclosed	Not Required (enter a brief justification)	
Financial Statements	<input checked="" type="checkbox"/>		
The letter of Comments and Recommendations	<input checked="" type="checkbox"/>		
Other (Describe)	<input type="checkbox"/>		
Certified Public Accountant (Firm Name) Calvin D. Meeusen, C.P.A., PLLc		Telephone Number (616) 846-6210	
Street Address 1014 S. Beacon Blvd.		City Grand Haven	State MI
Authorizing CPA Signature 		Printed Name Calvin D. Meeusen	Zip 49417
		License Number 1101006731	

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CALVIN D. MEEUSEN
CERTIFIED PUBLIC ACCOUNTANT

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MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

MEMBER
MICHIGAN ASSOCIATION OF
CERTIFIED PUBLIC ACCOUNTANTS

REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANT

To the Township Board
Township of Olive, Michigan

I have audited the accompanying financial statements of the governmental activities and each major fund of the Township of Olive, Michigan as of and for the year ended March 31, 2007, which, collectively, comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township's management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, and each major fund of the Township as of March 31, 2007, and the respective changes in financial position where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis (identified in the table of contents) is not a required part of the basic financial statements but is supplemental information required by the Governmental Accounting Standards Board. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplemental information. However, I did not audit the information and express no opinion on it.

The accompanying required supplemental information, as identified in the table of contents, are not required parts of the basic financial statements. The required supplemental information is information required by the Governmental Accounting Standards Board. My audit was conducted

for the purpose of forming opinions on the financial statements that collectively comprise the Township of Olive basic financial statements. The required supplemental information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

A handwritten signature in black ink, reading "Calvin D. Meeusen C.P.A. PLLC". The signature is fluid and cursive, with the letters "C.P.A. PLLC" written in a more formal, blocky style at the end.

Calvin D. Meeusen, C.P.A., PLLC
Grand Haven, MI 49417
May 7, 2007

Township of Olive, Michigan
Management's Discussion and Analysis

March 31, 2007

Using this Management's Discussion and Analysis

This annual report is intended to supplement the Township's financial statements for fiscal year ending March 31, 2007. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Township as a whole and present a longer-term view of the Township's finances. Fund financial statements (i.e. the Statement of Governmental Fund Revenue, Expenditures and changes in Fund Balance and the Governmental Fund Balance Sheet) tell how these services were financed in the short-term, as well as what remains for future spending. Fund financial statements also report the Township's operations in more detail than the government-wide financial statements.

The Township as a Whole

The Township's total net assets are \$5,043,927 as of March 31, 2007. Unrestricted net assets, which represents net assets that can be used to finance day to day operations, comprise 67.1% of that total. The current level of unrestricted net assets for our governmental activities stands at \$3,384,071 or about 269% of current year operating expenditures.

Government-Wide Financial Analysis:

The first table presented is a summary of the government-wide statement of net assets for the Township. The net assets may be used as an indicator of a government's financial health. As of March 31, 2007, the Township's total government-wide net assets from governmental activities totaled \$5,043,927 (100%).

In examining the composition of these net assets, the reader should note that governmental activities net assets are primarily invested in capital assets (i.e., buildings, land, vehicles, equipment, etc.). These assets are used to provide services to the residents and they are not available to pay salaries, operational expenses, or fund capital projects.

Table 1
Township of Olive Net Assets

	<u>Governmental Activities</u>	
	<u>2007</u>	<u>2006</u>
<u>Assets</u>		
Current and other assets	\$3,385,544	\$3,341,908

Township of Olive, Michigan
Management's Discussion and Analysis

March 31, 2007

Table 1- Township of Olive Net Assets-continued

	Governmental Activities	
	<u>2007</u>	<u>2006</u>
Capital assets, net of accumulated depreciation	<u>1,659,856</u>	<u>1,454,469</u>
Total	\$5,045,400	\$4,796,377
<u>Liabilities</u>		
Current	1,473	19,044
Noncurrent	<u>-</u>	<u>-</u>
Total	1,473	19,044
<u>Net Assets</u>		
Capital Assets, Net of Debt	1,659,856	1,454,469
Unrestricted	<u>3,384,071</u>	<u>3,322,864</u>
Total net assets	<u>\$5,043,927</u>	<u>\$4,777,333</u>

The Township's net assets continue to remain healthy. The Township has enough unrestricted cash on hand at the end of the year to fund normal operating expenses in similar circumstances for over 12 months.

Governmental Activities

Governmental activities increased the Township's net assets by \$266,594, accounting for all of the total growth in net assets. Table 2 depicts this occurrence which will be discussed in more detail later in this analysis.

The Township's total revenues in the General Fund decreased by approximately 2.1%.

The Township is planning to update and remodel our current Township Hall. New office furniture and modular furniture will be purchased. Other improvements are carpet and tiling.

Township of Olive, Michigan
Management's Discussion and Analysis
March 31, 2007

Table 2
Township of Olive Changes in Net Assets

	Governmental Activities	
	<u>2007</u>	<u>2006</u>
<u>Revenues</u>		
Program		
Charges for Services	\$ 77,351	\$ 124,167
General		
Property taxes	772,804	717,789
State revenue sharing	313,821	319,375
Investment earnings	127,779	115,273
Other	<u>9,881</u>	<u>44,674</u>
Total	1,301,636	1,321,278
 <u>Expenses</u>		
Legislative	13,618	9,912
General government	286,461	278,111
Public safety	352,668	378,159
Public works	264,747	317,180
Other	<u>117,548</u>	<u>168,103</u>
Total	<u>1,035,042</u>	<u>1,151,465</u>
 Increase (Decrease) in Net Assets	266,594	169,813
Net Assets-beginning of year	<u>4,777,333</u>	<u>4,607,520</u>
Net Assets-end of year	<u>\$5,043,927</u>	<u>\$4,777,333</u>

The Township's Funds

An analysis of the Township's major funds begins on page 11 following the entity wide financial statements. The fund financial statements provide detailed information about the significant funds, not the Township as a whole. The Township Board creates funds to help manage money for specific purposes as well as to show accountability for certain activities. The Township's major funds include the General Fund, Road Fund, Fire Rescue Donation Fund, Emergency Fund and the Dust Fund.

The General Fund pays the Township's general operating expenditures, the most significant of which are General Government, Public Safety and Public Works.

General Fund Budgetary Highlights

As in past years, the Township Board monitors the budget on a monthly basis. Over the course of the year, the Township Board amended the budget to take into account events during the year. Township

Township of Olive, Michigan
Management's Discussion and Analysis
March 31, 2007

General Fund Budgetary Highlights-Continued

expenditures overall stayed below budget, resulting in total expenditures of \$844,455, which was \$1,607,126 below budget. The General Fund's fund balance increased from \$2,650,157 a year ago to \$2,500,004 at March 31, 2007. The budget was amended for salaries and wages, professional and contractual services, supplies and miscellaneous expenses resulting in an increase to the original budget.

Capital Asset and Debt Administration

At March 31, 2007 the Township had \$1,659,856 (net of accumulated depreciation of \$534,811) invested in a broad range of capital assets including land, land improvements, buildings and machinery and equipment.

Economic Factors and Next Year's Budgets and Rates

The Township's budget for the next fiscal year projects property taxes to increase by approximately 5% due to increases in property values and newly assessed residential properties from housing developments. State revenue sharing allocations are a budgetary concern at this time. The State of Michigan has experienced significant budgeting problems and as they look for solutions, state shared revenues may decrease. The amount of revenue sharing is uncertain at this time but is expected to approximate last year's amount. Salaries are a large expenditure of the funds and represented approximately 9% of this year's total budget.

The Township is involved in looking at a sewer project serving the Borculo area, as well as the area serving the southern portion of the Township along U.S. 31.

Contacting the Township's Management

This financial report is intended to provide our citizens, taxpayers, customers and other interested parties with a general overview of the Township's finances and to show the Township's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact us at (616) 786-9996.

Township of Olive, Michigan
STATEMENT OF NET ASSETS
March 31, 2007

	Governmental <u>Activities</u>
ASSETS	
Cash	\$3,167,919
Receivables	
Taxes	50,586
Assessments	58,745
Due from fiduciary funds	57,185
Due from state	51,109
Capital assets, net	<u>1,659,856</u>
Total assets	<u>5,045,400</u>
LIABILITIES	
Accounts payable	1,473
Accrued expenses	<u>-</u>
Total liabilities	<u>1,473</u>
NET ASSETS	
Invested in capital assets net of related debt	1,659,856
Unrestricted	<u>3,384,071</u>
Total Net Assets	<u>\$5,043,927</u>

The Notes to Financial Statements are an integral part of this statement.

Township of Olive, Michigan

STATEMENT OF ACTIVITIES

Year ended March 31, 2007

	<u>Program Revenue</u>		<u>Net (Expense) Revenue and Changes in Net Assets</u>
	<u>Expenses</u>	<u>Charges for services</u>	<u>Primary Government Governmental activities</u>
Primary Government Governmental activities			
Legislative	\$ 13,618	\$ -	\$ (13,618)
General government	286,461	25,407	(261,054)
Public safety	352,668	51,944	(300,724)
Public works	264,747	-	(264,747)
Other governmental functions	<u>117,548</u>	<u>-</u>	<u>(117,548)</u>
Total primary Government	<u>\$1,035,042</u>	<u>\$ 77,351</u>	<u>\$ (957,691)</u>
General revenues			
Property taxes			772,804
State grants			313,821
Investment earnings			127,779
Other			<u>9,881</u>
Total general revenue and special items			<u>1,224,285</u>
Change in net assets			266,594
Net assets at April 1, 2006			<u>4,777,333</u>
Net assets at March 31, 2007			<u>\$5,043,927</u>

The accompanying notes are an integral part of this statement.

Township of Olive, Michigan

BALANCE SHEET
GOVERNMENTAL FUNDS

March 31, 2007

	General <u>Fund</u>	Road <u>Fund</u>
ASSETS		
Cash	\$2,513,061	\$ 138,771
Receivables		
Taxes	50,586	-
Assessments-current	6,790	-
Assessments-deferred	51,955	-
Due from other funds	57,185	61,132
Due from state	<u>51,109</u>	<u>-</u>
Total Assets	<u>\$2,730,686</u>	<u>\$ 199,903</u>
LIABILITIES AND FUND EQUITY		
Liabilities:		
Accounts payable	\$ 1,473	\$ -
Due to other funds	170,464	-
Deferred revenue	<u>58,745</u>	<u>-</u>
Total Liabilities	<u>230,682</u>	<u>-</u>
Fund Equity:		
Fund balance		
Unreserved	<u>2,500,004</u>	<u>199,903</u>
Total Fund Equity	<u>2,500,004</u>	<u>199,903</u>
Total Liabilities and Fund Equity	<u>\$2,730,686</u>	<u>\$ 199,903</u>

The accompanying notes are an integral part of this statement.

<u>Fire Rescue Donation Fund</u>	<u>Emergency Fund</u>	<u>Dust Fund</u>	<u>Total Governmental Funds</u>
\$ 14,264	\$ 495,971	\$ 5,852	\$3,167,919
-	-	-	50,586
-	-	-	6,790
-	-	-	51,955
500	104,325	5,007	228,149
<u>-</u>	<u>-</u>	<u>-</u>	<u>51,109</u>
<u>\$ 14,764</u>	<u>\$ 600,296</u>	<u>\$ 10,859</u>	<u>\$3,556,508</u>
\$ -	\$ -	\$ -	1,473
-	500	-	170,964
<u>-</u>	<u>-</u>	<u>-</u>	<u>58,745</u>
<u>-</u>	<u>500</u>	<u>-</u>	<u>231,182</u>
<u>14,764</u>	<u>599,796</u>	<u>10,859</u>	<u>3,325,326</u>
<u>14,764</u>	<u>599,796</u>	<u>10,859</u>	<u>3,325,326</u>
<u>\$ 14,764</u>	<u>\$ 600,296</u>	<u>\$ 10,859</u>	<u>\$3,556,508</u>

Township of Olive, Michigan

RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET ASSETS

March 31, 2007

Total fund balance-governmental funds	\$3,325,326
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Amounts reported for governmental activities in the Statement of
Net Assets are different because:

Capital assets used in governmental activities are not financial
resources and are not reported in the governmental funds.

Cost of capital assets	\$2,194,667	
Accumulated depreciation	<u>(534,811)</u>	1,659,856

Special assessment receivables are expected to be collected over several years, and are not available to pay for current year expenditures.	<u>58,745</u>
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Net assets of governmental activities in the Statement of Net Assets	<u>\$5,043,927</u>
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The accompanying notes are an integral part of this statement.

Township of Olive, Michigan

STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES

GOVERNMENTAL FUNDS

Year ended March 31, 2007

	General <u>Fund</u>	Road <u>Fund</u>	Fire Rescue <u>Donation Fund</u>
Revenues:			
Taxes	\$166,511	\$ 304,978	\$ -
Licenses and permits	51,944	-	-
State grants	313,821	-	-
Interest and rentals	139,221	398	-
Other revenue	<u>22,805</u>	<u>-</u>	<u>7,564</u>
TOTAL REVENUES	694,302	305,376	7,564
Expenditures			
Current:			
Legislative	13,618	-	-
General government	273,287	-	-
Public safety	102,736	-	1,631
Public works	39,747	172,349	-
Other	117,548	-	-
Capital outlay	<u>297,519</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>844,455</u>	<u>172,349</u>	<u>1,631</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(150,153)	133,027	5,933
Other financing sources (uses)			
Transfers to other governmental units	<u>-</u>	<u>-</u>	<u>-</u>
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(150,153)	133,027	5,933
Fund balance - April 1	<u>\$2,650,157</u>	<u>66,876</u>	<u>8,831</u>
Fund balance - March 31	<u>\$2,500,004</u>	<u>\$199,903</u>	<u>\$ 14,764</u>

The accompanying notes are an integral part of this statement.

Emergency Fund	Dust Fund	Total Governmental Funds
\$ 301,315	\$ -	\$ 772,804
-	-	51,944
-	-	313,821
10,733	2,833	153,185
<u>3,183</u>	<u>-</u>	<u>33,552</u>
315,231	2,833	1,325,306
-	-	13,618
-	-	273,287
188,131	-	292,498
-	51,187	263,283
-	-	117,548
<u>-</u>	<u>-</u>	<u>297,519</u>
<u>188,131</u>	<u>51,187</u>	<u>1,257,753</u>
127,100	(48,354)	67,553
<u>-</u>	<u>-</u>	<u>-</u>
127,100	(48,354)	67,553
<u>472,696</u>	<u>59,213</u>	<u>3,257,773</u>
\$ <u>599,796</u>	\$ <u>10,859</u>	\$ <u>3,325,326</u>

Township of Olive, Michigan

RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

Year ended March 31, 2007

Net change in fund balances-total governmental funds: \$ 67,553

Amounts reported for governmental activities in the Statement of Activities
are different because:

Governmental funds report outlays for capital assets as expenditures
in the Statement of Activities; these costs are depreciated over their
estimated useful lives.

Depreciation expense	\$ (74,808)	
Capital outlay	<u>297,519</u>	222,711

In the Statement of Activities, the loss on disposal of assets is reported,
whereas in the governmental funds, any proceeds from sale increase financial
resources. The change in net assets differs from the change in fund balance
by the cost of the assets disposed of (\$49,498), net of related accumulated
depreciation of \$32,174. (17,324)

Special assessment revenues reported in the statement of activities
in previous years that did not provide current financial resources in
the governmental funds until the current year. (6,346)

Change in net assets of governmental activities \$266,594

The accompanying notes are an integral part of this statement.

Township of Olive, Michigan

FIDUCIARY FUNDS - STATEMENT OF NET ASSETS

March 31, 2007

	<u>Trust and Agency Funds</u>	
	<u>Current Tax Collection</u>	<u>Escrow</u>
ASSETS		
Cash	\$ <u>57,185</u>	\$ <u>5,000</u>
LIABILITIES		
Due to other funds	\$ 57,185	\$ -
Escrow deposits	<u>-</u>	<u>5,000</u>
	\$ <u>57,185</u>	\$ <u>5,000</u>

The accompanying notes are an integral part of this statement.

Township of Olive, Michigan

NOTES TO FINANCIAL STATEMENTS

March 31, 2007

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Township of Olive have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Township's policies are described below.

1. Reporting Entity

The Township of Olive (Ottawa County) is a general law township which operates under an elected Township Board form of government and provides services to its residents in many areas including public safety (fire protection), highways and streets, parks and recreation, planning and zoning and general administrative services.

2. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities normally are supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirement of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues. The Township does not allocate indirect costs.

Separate financial statements are provided for governmental funds and fiduciary funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

3. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the fiduciary fund financial statements. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Township of Olive, Michigan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

March 31, 2007

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES-CONTINUED

3. Measurement Focus, Basis of Accounting and Financial Statement Presentation-Continued

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures (when applicable), expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

Property taxes, state revenue sharing and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The Township reports the following major governmental funds:

The General Fund is the Township's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Road Fund accounts for revenue to be used for paving of roads within the Township.

The Fire Rescue Donation Fund accounts for all donations from corporations or individuals for the purpose of purchasing safety equipment for the fire rescue.

The Emergency Fund accounts for all fire department and emergency services provided for the Township.

The Dust Fund accounts for revenues to be used for dust control on the gravel roads.

The Township reports the following fiduciary funds:

The Current Tax Collection Fund accounts for revenues received from tax payers and distributed to various entities including the state, county, townships and school districts per predetermined millages.

The Escrow Fund accounts for funds held for a sand mine permit to ensure projects are completed correctly within the Township.

Township of Olive, Michigan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

March 31, 2007

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

3. Measurement Focus, Basis of Accounting and Financial Statement Presentation-Continued

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, are generally followed in the government-wide financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenues include: (1) charges to customers or applicants for goods, services or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments, if any. Internally dedicated resources are reported as general revenue rather than as program revenues. Likewise, general revenues include all taxes.

4. Assets, Liabilities, and Net Assets or Equity

a. Deposits and Investments

The Township's cash and cash equivalents are considered to be interest bearing and non-interest bearing, demand deposits and certificates of deposits. The Township has adopted an investment policy in compliance with State of Michigan statutes. Those statutes authorize the Township to invest in obligations of the United States, certificates of deposit, prime commercial paper, securities guaranteed by United States agencies or instrumentalities, United States government or federal agency obligation repurchase agreements, bankers acceptances, state-approved investment pools and certain mutual funds. The Township has adopted an investment policy that is more restrictive than the above. See Note C2.

The Township considers all highly liquid investments purchased with an original maturity of three months or less to be cash equivalents.

b. Receivables and Payables

All outstanding balances between funds are reported as "due to/from other funds."

Property taxes attach as an enforceable lien on property and are levied as follows: Summer taxes on July 1 and are payable through September 14; winter taxes on December 1 are payable through February 14. The Township bills and collects its own property taxes and also taxes for the local and intermediate school districts and the county. Collection of these taxes and

Township of Olive, Michigan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

March 31, 2007

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

4. Assets, Liabilities, and Net Assets or Equity-Continued

remittance of them to the districts and the county are accounted for in the Current Tax Collection Fund. Township property tax revenues are recognized in the period for which they are levied. The Township is permitted by law to levy taxes up to .9784 mills per \$1,000 of assessed valuation for general governmental services other than the payment of principal and interest on long-term debt and no millage for the payment of principal and interest on long-term debt. The combined tax rate, of levied millage and additional voted millage, to finance general governmental services for the year ended March 31, 2007, was 4.9544 mills.

c. Capital Assets

Capital assets, which include property, plant and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements, if any, are capitalized as projects are constructed.

Property, plant and equipment of the primary government is depreciated using the straight-line method over the following useful lives:

<u>Assets</u>	<u>Years</u>
Land improvements	15-30
Buildings	55
Building improvements	10-20
Furniture, fixtures and equipment	5-15
Vehicles	10-20

Township of Olive, Michigan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

March 31, 2007

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

d. Compensated Absences

Township employees are granted vacation and sick leave in varying amounts based on length of service. Unused vacation time and sick leave do not accumulate past March 31 of each fiscal year. No portion of unused sick leave is paid to employees at the time of termination or retirement. It is the Township's policy to recognize the cost of sick leave at the time it is paid.

e. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

f. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures.

NOTE B - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

1. Budgetary Information

The Township follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. On or about March 31, the Township Board submits to the general public a proposed operating budget for the fiscal year commencing the following April 1. The operating budget included proposed expenditures and the means of financing them.
- b. Public hearings are conducted to obtain taxpayer comments.
- c. Prior to April 1, the budget is legally enacted through passage of a resolution.
- d. The Township Board is authorized to transfer budgeted amounts within departments within any fund.
- e. Budgets for the general fund and special revenue funds are adopted on a basis consistent with generally accepted accounting principles.
- f. Appropriations for all funds lapse at the end of the fiscal year.

Budgeted amounts are as originally adopted, or as amended by the Township Board as of March 31, 2007.

Township of Olive, Michigan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

March 31, 2007

NOTE B - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY-CONTINUED

2. Risk Management

The Township of Olive is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries, as well as medical benefits provided to employees. The Township has purchased commercial insurance for medical benefits and workers compensation claims and participates in the Michigan Township Participating Plan for claims relating to general liability, excess liability, auto liability, trunkline liability, errors and omissions, physical damage (equipment, buildings and contents.) Settled claims for the commercial insurance have not exceeded the amount of insurance coverage in any of the past three years.

The local units in the State of Michigan established and created a trust fund, known as the Michigan Township Participating Plan pursuant to the provisions of Act 138 of the Michigan Public Acts of 1982. The plan is to provide for joint and cooperative action relative to Members' financial and administrative resources for the purpose of providing risk management services along with property and liability protection. Membership is restricted to local units and related local unit activities within the state. The Township of Olive became a member of the plan in 1996.

The Michigan Township Participating Plan operates as a risk-sharing management program for local units in Michigan, member premiums are used to purchase insurance coverage to pay member claims in excess of deductible amounts.

Township of Olive, Michigan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

March 31, 2007

NOTE C - DEPOSITS

1. Deposits

The Township's deposits are with four financial institutions and are carried at cost, the deposits are composed of interest bearing and non-interest bearing demand deposits and certificates of deposit.

As of March 31, 2007, the Township's carrying amount of deposits was \$3,230,104 and the bank balance was \$3,252,344. Of the bank balance, \$500,000 was covered by federal depository insurance, the remainder being uninsured.

2. Investment Policy

Michigan Compiled Laws, Section 129.91, authorizes the local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations which have an office in Michigan. The local unit is allowed to invest in bonds, securities and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptance of United States banks; prime commercial paper; obligations of the State of Michigan or its political subdivisions, which are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The investment policy adopted by the Township in accordance with Public Act 20 of 1943 (as amended) authorized investments in demand depository accounts, certificates of deposit, and savings accounts.

3. Summary

At year-end, the Township's deposits and investments were reported in the basic financial statements in the following categories:

	<u>Governmental Activities</u>	<u>Fiduciary Funds</u>	<u>Total Primary Government</u>
Cash	\$ <u>3,167,919</u>	\$ <u>62,185</u>	\$ <u>3,230,104</u>

Township of Olive, Michigan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

March 31, 2007

NOTE D - CAPITAL ASSETS

Capital asset activity for the year ended March 31, 2007 was as follows:

<u>Governmental Activities</u>	<u>Balance April 1, 2006</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance March 31, 2007</u>
Capital assets, not being depreciated:				
Land	\$ <u>72,709</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>72,709</u>
Total capital assets, not being depreciated	<u>72,709</u>	<u>-</u>	<u>-</u>	<u>72,709</u>
Capital assets, being depreciated:				
Buildings	842,010	-	-	842,010
Building improvements	16,456	24,142	-	40,598
Land improvements	160,950	-	-	160,950
Furniture, Fixtures and equipment	100,826	-	-	100,826
Vehicles	<u>753,695</u>	<u>273,377</u>	<u>49,498</u>	<u>977,574</u>
Total capital assets, being depreciated	1,873,937	297,519	49,498	2,121,958
Less accumulated depreciation for:				
Buildings	122,699	15,310	-	138,009
Building improvements	331	1,094	-	1,425
Land improvements	18,658	5,560	-	24,218
Furniture, Fixtures and equipment	41,618	9,129	-	50,747
Vehicles	<u>308,871</u>	<u>43,715</u>	<u>32,174</u>	<u>320,412</u>
Total accumulated depreciation	<u>492,177</u>	<u>74,808</u>	<u>32,174</u>	<u>534,811</u>
Total capital assets, being depreciated, net	<u>1,381,760</u>	<u>222,711</u>	<u>(17,324)</u>	<u>1,587,147</u>
Capital Assets, net	<u>1,454,469</u>	<u>222,711</u>	<u>(17,324)</u>	<u>1,659,856</u>
Government activities:				
Depreciation				
Depreciation expense was charged to functions as follows:				
General government				\$ 13,174
Public safety				60,170
Public works				<u>1,464</u>
				<u>\$ 74,808</u>

Township of Olive, Michigan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

March 31, 2007

NOTE E - INTERFUND RECEIVABLES AND PAYABLES

Details of interfund receivables and payables at March 31, 2007, are as follows:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Fund</u>	<u>Interfund Payable</u>
Road	\$ 61,132	General	\$170,464
Dust	5,007		
Emergency	<u>104,325</u>		
	170,464		<u>170,464</u>
General	57,185	Current Tax Collection	57,185
Fire Rescue Donation	<u>500</u>	Emergency	<u>500</u>
	<u>\$228,149</u>		<u>\$228,149</u>

NOTE F - EXCESS OF EXPENDITURES OVER APPROPRIATIONS IN BUDGETARY FUNDS

In the body of the financial statements, the Township's actual expenditures and budgeted expenditures have been reported on a functional basis. This is the same basis for which the budgets have been legally adopted and amended.

During the year ended March 31, 2007, the Township incurred expenditures in certain budgetary funds which were in excess of the amounts appropriated, as follows:

	<u>Total Appropriations</u>	<u>Actual Expenditures</u>	<u>Budget Variance</u>
Fire Rescue Donation Fund	-	1,631	1,631

NOTE G - MICHIGAN MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS)

The Township of Olive elected to become a member of the Municipal Employees Retirement System in accordance with provisions of Section 41 of Act No. 427, Public Acts of 1984, effective July 1, 1991. The payroll for employees covered by the MERS for the year ended March 31, 2007, was \$66,558. Current membership in the MERS is comprised of the following:

Township of Olive, Michigan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

March 31, 2007

NOTE G - MICHIGAN MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS)-CONTINUED

<u>Group</u>	<u>March 31, 2006</u>
Retirees and beneficiaries currently receiving benefits	2
Vested terminated employees	0
Active employees	3

Employees attaining the age of 50 who have completed 25 or more continuous years of service are entitled to annual benefits of 2.0% of their final average compensation for each year of credited service, reduced 1/2 of 1% for each complete month that retirement precedes the normal retirement age of 60. The MERS permits early retirement at the completion of 25 years of continuous service. Active employees who become disabled after acquiring ten or more years of continuous service are entitled to annual benefits of 2.0% of their final average compensation for each year of credited service.

If an active employee or vested former employee with ten or more years of service dies before retirement, a monthly survivor allowance may be payable as follows:

Named contingent survivor beneficiary (if any) will receive a retirement allowance computed in the same manner as a service retirement allowance, but reduced to reflect an Option II (100% joint and survivor) election.

No named beneficiary and the employee leaves a spouse, the spouse will receive a survivor allowance. The amount of allowance shall be 85% of the deceased employee or former employee accrued retirement allowance, based upon service and final average compensation at time of death.

No named beneficiary and no retirement allowance being paid to a surviving spouse, unmarried children under the age of 21 will be paid an equal share of 50% of the deceased employee's accrued retirement allowance.

If an employee terminates employment with the Township before age 60, other than by retirement or death, the retirement allowance is computed in the same manner as a service retirement with the applicable benefit being determined as of the date of termination. Rights to an allowance are forfeited if the employee's accumulated contributions are withdrawn.

Employees are required to contribute 7.6% of their annual salary to the MERS. The Township is required to contribute the remaining amount necessary to fund the MERS, using the entry age-normal actuarial method as specified by ordinance. The Township currently funds at a rate of 6.82% of each participating employee's annual salary.

Township of Olive, Michigan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

March 31, 2007

NOTE G - MICHIGAN MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS)-CONTINUED

Funding Status and Progress

The Township contributed \$4,539 to the plan for the year ended March 31, 2007. The pension benefit obligation was underfunded by \$22,325 and \$23,580 at January 1, 2006 and 2005, respectively, and was determined as part of an actuarial valuation of the plan as of those dates. Significant actuarial assumptions used in determining the pension benefit obligation include (a) a rate of return on the investment of present and future assets of 8.0% per year compounded annually, (b) the salary increase assumption projects annual salary increases of 4.5% plus a percentage based on an age-related scale to reflect merit, longevity and promotional salary increases, (c) the assumption that benefits will not increase after retirement.

NOTE H - BUILDING INSPECTION DEPARTMENT

Olive Township is responsible for complying with the State Construction Code Act. This Act was amended by Public Act 245 of 1999 which became effective on January 1, 2000. Section 22 of Public Act 245 requires that the legislative body of a governmental subdivision shall establish reasonable fees to be charged by the governmental subdivision for acts and services performed by the enforcing agency under this act, which fees shall be intended to bear a reasonable relation to the cost, including overhead, to the governmental subdivision of the acts and services, including, without limitation, those services and acts as, in case of an enforcing agency, issuance of building permits, examination of plans and specifications, inspection of construction undertaken pursuant to a building permit, and the issuance of certificates of use and occupancy, and, in case of a board of appeals, hearing appeals in accordance with this act. The legislative body of a governmental subdivision shall only use fees generated under this section for the operation of the enforcing agency and shall not use the fees for any other purpose.

Olive Township meets the Michigan Department of Treasury criteria to account for these activities in the General Fund (ie. not establishing a separate Special Revenue Fund) namely, that the fee structure is not intended to recover the full cost of the enforcing agency and the Township has the ability to track the full costs and revenues of the enforcing agency without creating a separate fund. The following is a schedule of the revenues and expenditures associated with the building inspection department:

Township of Olive, Michigan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

March 31, 2007

NOTE H - BUILDING INSPECTION DEPARTMENT-CONTINUED

Township of Olive Building Inspection Department April 1, 2006-March 31, 2007	
Revenue	\$ 51,944
Expenses	
Contracted services	76,380
Supplies	695
Administration	<u>5,194</u>
TOTAL EXPENSES	<u>82,269</u>
EXCESS OF REVENUE OVER (UNDER) EXPENSES	\$ <u>(30,325)</u>

REQUIRED SUPPLEMENTAL INFORMATION

Township of Olive, Michigan
Budgetary Comparison Schedule
GENERAL FUND

Year ended March 31, 2007

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with final Budget - Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Taxes	\$ 207,500	\$ 207,500	\$ 166,511	\$(40,989)
Licenses and permits	75,000	75,000	51,944	(23,056)
State grants	200,000	200,000	313,821	113,821
Interest and rentals	65,000	65,000	139,221	74,221
Other revenue	<u>12,500</u>	<u>12,500</u>	<u>22,805</u>	<u>10,305</u>
Total Revenues	560,000	560,000	694,302	134,302
EXPENDITURES				
Legislative				
Governing body				
Salaries and wages	5,050	5,050	2,875	2,175
Supplies	<u>14,000</u>	<u>14,000</u>	<u>10,743</u>	<u>3,257</u>
Total legislative	19,050	19,050	13,618	5,432
General government				
Supervisor				
Salaries and wages	23,973	23,973	23,903	70
Supplies	<u>2,000</u>	<u>2,000</u>	<u>709</u>	<u>1,291</u>
	25,973	25,973	24,612	1,361
Auditor				
Professional and contractual services	10,000	10,245	10,245	-
Assessor				
Professional and contractual services	21,321	21,321	21,321	-
Supplies	<u>3,000</u>	<u>3,000</u>	<u>683</u>	<u>2,317</u>
	24,321	24,321	22,004	2,317
Attorney				
Professional and contractual services	80,000	83,535	83,535	-
Election				
Wages	5,000	5,000	3,980	1,020
Supplies	<u>3,000</u>	<u>3,000</u>	<u>2,384</u>	<u>616</u>
	8,000	8,000	6,364	1,636

The accompanying notes are an integral part of this statement.

Township of Olive, Michigan
Budgetary Comparison Schedule
GENERAL FUND-CONTINUED

Year ended March 31, 2007

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with final Budget - Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
General government-Continued				
Clerk				
Salaries and wages	21,576	21,576	20,876	700
Supplies	<u>4,200</u>	<u>4,200</u>	<u>3,530</u>	<u>670</u>
	25,776	25,776	24,406	1,370
Deputy Clerk				
Salaries and Wages	1,500	1,500	755	745
Treasurer				
Salaries and wages	23,701	23,701	23,021	680
Supplies	<u>2,000</u>	<u>2,000</u>	<u>1,678</u>	<u>322</u>
	25,701	25,701	24,699	1,002
Deputy Treasurer				
Salaries and wages	2,000	2,000	2,000	-
Board of Review				
Salaries and wages	3,000	3,000	1,755	1,245
Office supplies	<u>500</u>	<u>500</u>	<u>422</u>	<u>78</u>
	3,500	3,500	2,177	1,323
Building and Grounds				
Salaries and wages	4,000	4,000	3,186	814
Office supplies	20,000	20,000	11,179	8,821
Public utilities	<u>20,000</u>	<u>20,000</u>	<u>10,846</u>	<u>9,154</u>
	44,000	44,000	25,211	18,789
General services				
Wages	31,200	31,200	26,439	4,761
Office supplies	15,000	15,000	8,682	6,318
Professional and contractual services	<u>3,000</u>	<u>3,769</u>	<u>3,769</u>	<u>-</u>
	49,200	49,969	38,890	11,079
Cemetery				
Salaries and wages	7,000	7,293	7,293	-
Supplies	<u>2,500</u>	<u>2,500</u>	<u>1,096</u>	<u>1,404</u>
	9,500	9,793	8,389	1,404
Total general government	309,471	314,313	273,287	41,026

The accompanying notes are an integral part of this statement.

Township of Olive, Michigan
Budgetary Comparison Schedule
GENERAL FUND-CONTINUED

Year ended March 31, 2007

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with final Budget - Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
Public Safety				
Building inspector				
Professional and				
contractual services	50,000	50,000	22,531	27,469
Office supplies	<u>1,500</u>	<u>1,500</u>	<u>695</u>	<u>805</u>
	51,500	51,500	23,226	28,274
Electrical Inspector				
Professional and				
contractual services	8,000	8,000	4,556	3,444
Plumbing Inspector				
Salaries and wages	8,000	8,000	2,890	5,110
Mechanical Inspector				
Professional and				
contractual services	6,000	6,000	3,434	2,566
Planning Commission				
Salaries and wages	12,500	12,500	4,235	8,265
Supplies	<u>12,000</u>	<u>22,000</u>	<u>19,970</u>	<u>2,030</u>
	24,500	34,500	24,205	10,295
Zoning Administrator				
Professional and				
contractual services	42,969	42,969	42,969	-
Zoning Board of Appeals				
Salaries and wages	1,000	1,000	450	550
Office supplies	<u>2,000</u>	<u>2,000</u>	<u>1,006</u>	<u>994</u>
	<u>3,000</u>	<u>3,000</u>	<u>1,456</u>	<u>1,544</u>
Total Public Safety	143,969	153,969	102,736	51,233
Public Works				
Drains	35,000	35,955	35,955	-
Street lighting				
Public utilities	<u>4,000</u>	<u>4,000</u>	<u>3,792</u>	<u>208</u>
Total Public Works	39,000	39,955	39,747	208

The accompanying notes are an integral part of this statement.

Township of Olive, Michigan
Budgetary Comparison Schedule
GENERAL FUND-CONTINUED

Year ended March 31, 2007

	<u>Budgeted Amounts</u>			Variance with final Budget - Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
Other				
Insurance and payroll taxes	74,000	74,000	26,253	47,747
Engineering	1,000,000	1,000,000	58,008	941,992
Road expenses	500,000	494,449	334	494,115
MACC Council	16,000	16,000	8,324	7,676
Miscellaneous	<u>26,468</u>	<u>26,468</u>	<u>24,629</u>	<u>1,839</u>
Total Other	1,616,468	1,610,917	117,548	1,493,369
Capital outlay				
General	<u>305,000</u>	<u>313,377</u>	<u>297,519</u>	<u>15,858</u>
Total Expenditures	<u>2,432,958</u>	<u>2,451,581</u>	<u>844,455</u>	<u>1,607,126</u>

The accompanying notes are an integral part of this statement.

Township of Olive, Michigan

BUDGETARY COMPARISON SCHEDULE

ROAD FUND

Year ended March 31, 2007

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with final Budget - Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>		
Revenues				
Property taxes	\$250,000	\$250,000	\$304,978	\$ 54,978
Interest earnings	<u>500</u>	<u>500</u>	<u>398</u>	<u>(102)</u>
TOTAL REVENUES	250,500	250,500	305,376	54,876
Expenditures				
Road projects	<u>250,500</u>	<u>250,500</u>	<u>172,349</u>	<u>78,151</u>
TOTAL EXPENDITURES	<u>250,500</u>	<u>250,500</u>	<u>172,349</u>	<u>78,151</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	-	133,027	133,027
Fund balance - April 1	<u>66,876</u>	<u>66,876</u>	<u>66,876</u>	<u>-</u>
Fund balance - March 31	<u>\$ 66,876</u>	<u>\$ 66,876</u>	<u>\$ 199,903</u>	<u>\$ 133,027</u>

The accompanying notes are an integral part of this statement.

Township of Olive, Michigan
BUDGETARY COMPARISON SCHEDULE

FIRE RESCUE DONATION FUND

Year ended March 31, 2007

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with final Budget - Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>		
Revenues				
Interest	\$ 100	\$ 100	\$ -	\$ (100)
Donations	<u>-</u>	<u>-</u>	<u>7,564</u>	<u>7,564</u>
TOTAL REVENUES	100	100	7,564	7,464
Expenditures				
Miscellaneous	<u>-</u>	<u>-</u>	<u>1,631</u>	<u>(1,631)</u>
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>1,631</u>	<u>(1,631)</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	100	100	5,933	5,833
Fund balance - April 1	<u>8,831</u>	<u>8,831</u>	<u>8,831</u>	<u>-</u>
Fund balance - March 31	<u>\$ 8,931</u>	<u>\$ 8,931</u>	<u>\$ 14,764</u>	<u>\$ 5,833</u>

The accompanying notes are an integral part of this statement.

Township of Olive, Michigan
BUDGETARY COMPARISON SCHEDULE
EMERGENCY FUND

Year ended March 31, 2007

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with final Budget - Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>		
Revenues				
Property taxes	\$250,000	\$250,000	\$301,315	\$ 51,315
Interest	5,500	5,500	10,733	5,233
Other revenue	<u>-</u>	<u>-</u>	<u>3,183</u>	<u>3,183</u>
TOTAL REVENUES	255,500	255,500	315,231	59,731
Expenditures				
Salaries and wages	-	-	94,985	(94,985)
Operating expenditures	229,000	229,000	69,890	159,110
Insurance	-	-	19,641	(19,641)
Miscellaneous	<u>-</u>	<u>-</u>	<u>3,615</u>	<u>(3,615)</u>
TOTAL EXPENDITURES	<u>229,000</u>	<u>229,000</u>	<u>188,131</u>	<u>40,869</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	26,500	26,500	127,100	100,600
Fund balance - April 1	<u>472,696</u>	<u>472,696</u>	<u>472,696</u>	<u>-</u>
Fund balance - March 31	<u>\$ 499,196</u>	<u>\$ 499,196</u>	<u>\$ 599,796</u>	<u>\$ 100,600</u>

The accompanying notes are an integral part of this statement.

Township of Olive, Michigan

BUDGETARY COMPARISON SCHEDULE

DUST FUND

Year ended March 31, 2007

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with final Budget - Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>		
Revenues				
Interest	\$ <u>2,500</u>	\$ <u>2,500</u>	\$ <u>2,833</u>	\$ <u>333</u>
 TOTAL REVENUES	 2,500	 2,500	 2,833	 333
Expenditures				
Chloride	<u>57,000</u>	<u>57,000</u>	<u>51,187</u>	<u>5,813</u>
 TOTAL EXPENDITURES	 <u>57,000</u>	 <u>57,000</u>	 <u>51,187</u>	 <u>5,813</u>
 EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	 (54,500)	 (54,500)	 (48,354)	 6,146
 Fund balance - April 1	 <u>59,213</u>	 <u>59,213</u>	 <u>59,213</u>	 <u>-</u>
Fund balance - March 31	\$ <u>4,713</u>	\$ <u>4,713</u>	\$ <u>10,859</u>	\$ <u>6,146</u>

The accompanying notes are an integral part of this statement.

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CERTIFIED PUBLIC ACCOUNTANT

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May 7, 2007

Members of the Township Board
Township of Olive, Michigan

In connection with my examination of the financial statements of the Township of Olive as of March 31, 2007. I have reviewed the accounting policies and procedures employed by the Township and the internal controls in effect. As a result of this review, I wish to make certain comments and recommendations.

I have examined the financial statements of the Township of Olive, Michigan, for the year ended March 31, 2007, and have issued my report thereon dated May 7, 2007. As part of my examination, I made a study and evaluation of the system of internal accounting control of the Township of Olive, Michigan, to the extent I considered necessary to evaluate the system as required by generally accepted auditing standards and the standards for financial and compliance audits contained in the U.S. General Accounting Office "Standards for Audit of Governmental Organizations, Programs, Activities and Functions". The purpose of my study and evaluation was to determine the nature, timing and extent of the auditing procedures necessary for expressing an opinion on the entity's financial statements. My study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

The management of the Township of Olive, Michigan, is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles.

Because of inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

My study and evaluation made for the limited purposes described in the first paragraph would not necessarily disclose all material weaknesses in the system. Accordingly, I do not express an opinion on the system of internal accounting control of the Township taken as a whole.

However, my study and evaluation disclosed that the internal controls are not adequate to reduce to a relatively low risk that errors or irregularities in amounts that would be material in relation to the financial statements of the Township may occur and not be detected within a timely period. This is because of a lack of segregation of duties due to the limited number of accounting personnel. Accordingly, substantive testing has been increased to reduce to an acceptable level the audit risk associated with this situation.

All general ledger accounts in all funds should be reviewed, at minimum, on a monthly basis for reasonableness and completeness. Discrepancies and problems, if found, could then be easily corrected in a more timely manner.

A monthly bank reconciliation should be prepared for all cash accounts and compared to the corresponding general ledger balance. Any discrepancies should then be investigated and corrected.

As of March 31, 2007, the Township had accounts totalling approximately \$3,200,000. Of that only \$500,000 was federally insured. I recommend that the Township continue to maintain accounts with a number of federally insured financial institutions to maximize FDIC coverage.

Pursuant to the following subsections of the Michigan Compiled Laws Section 211.43, tax collections shall be delivered according to the following schedule:

3 (a) Within 10 business days after the first and fifteenth day of each month, the township or city treasurer shall account for and deliver to the county treasurer the total amount of state and county tax collections on hand on the first and fifteenth day of each month; to the school district treasurers, the total amount of school tax collections on hand on the first and fifteenth day of each month; and to the public transportation authorities, the total amount of public transportation authority tax collections on hand the first and fifteenth day of each month. If the intermediate school district and community college district provide for direct payment pursuant to subsection (9), the township or city treasurer shall also account for and deliver to the intermediate school district and the community college district the total respective amounts of school tax collections on hand the first and fifteenth day of each month. This subdivision shall not apply to the month of March.

Members of the Township Board
Township of Olive, Michigan

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(12) interest earned by a city, township, or county on collections of taxes levied on or after November 5, 1985 before the tax collections are accounted for and delivered to the respective taxing units pursuant to this section shall also be accounted for and delivered to the respective taxing units on a pro rata basis.

The Township was not in compliance with the above provisions for the year ending March 31, 2007. This is a repeat comment from the prior year.

It has been brought to our attention the timing of certain payroll related expenditures are not in technical compliance with state statutes. I recommend that the Township Board inquire into this further and determine if current procedures are appropriate.

In conclusion, I wish to state that I have had excellent cooperation from all personnel involved in the recordkeeping area and look forward to more of the same in the future. All of the above comments and recommendations have been discussed with Township officials who have indicated to me that the Township will attempt to comply with them. These comments and recommendations are intended to be only of a constructive nature as I am sure they will continue to improve your accounting system. I would be available at any time in order to discuss these comments and recommendations.

Respectfully submitted,

 Calvin D. Meeusen C.P.A. PLLC

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